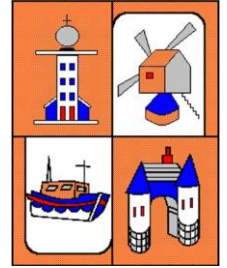




Appendix 7: Vers 1.2



Deal, Walmer, Sandwich & District Scout Council

Name of Applicant

Appointment under consideration

Address

Post Code

Dear _____,

As Scouts, we prepare young people with skills for life. We encourage young people to do more, learn more, and be more. Each week, we help over 460,000 young people enjoy fun and adventure while developing the skills they need to succeed; now and in the future.

These 460,000 young people are supported by around 160,000 adult volunteers. The adult named above has offered to volunteer for the Scouts and has given your name as a referee.

As an organisation committed to the safeguarding of children and young people, we must be sure that any new volunteers are suitable before they can take on their role and we would ask you to assist us in this important matter.

Could you please take a few minutes to complete this reference, which will remain confidential, and return it to the person identified at the bottom of this page? It would be very helpful to have your reply as soon as possible, so that the voluntary appointment is processed as efficiently as possible.

In commenting on the applicant, please would you bear in mind that the appointment under consideration may involve substantial work with children, young people or charitable funds. We would therefore appreciate you being extremely candid in your responses.

Best Regards,

Alan Noake

(Appointments Secretary)

Please Return To

Email to: appointments@dealdistrictscouts.org.uk

Postal Address:

Alan Noake
District Appointment Secretary
Deal, Walmer, Sandwich & District Scouts
c/o 3 Sandown Road
Deal
Kent CT14 6PH

Data privacy statement

Your contact details have been given to us for the single purpose of enabling a reference to be provided by you. They will only be used by the Deal, Walmer, Sandwich & District Scouts to communicate with you, and will be securely stored digitally or on paper (when a reference is provided on paper). **We will keep your details only as long as it is necessary for us to process the application.** We do not share your personal data with any third parties, and we take your privacy very seriously. If you are unwilling for us to use your contact details in this way, please let us know, and they will be removed.

Your reference

1. How long have you known the applicant?

2. In what capacity?

3. Are you aware of any reason the applicant should **not** be considered for the appointment?

Yes No

*If you have answered **yes** we will contact you in confidence.*

4. What attributes does the applicant have that would make them particularly suitable?

5. How would you describe their personality?

6. Please rate the applicant on the following (**tick one** box in each line)

	Poor	Average	Good	V. Good
Working with Children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivating Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustworthiness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working with Adults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect For Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Are there any other comments you would like to make about the applicant?

Name

Signature

Date

Your contact details

We will use this information to contact you should we need to clarify any of your comments.

Telephone (daytime)	<input type="text"/>
Telephone (home)	<input type="text"/>
Mobile	<input type="text"/>
Email Address	<input type="text"/>